

## **DUAL ENROLLMENT AGREEMENT**

Indian River State College  
And  
Trinity Christian Private School

Whereas Section (s) 1007.271 (24), **Florida Statutes**, requires state colleges and Private Schools to develop comprehe



<b>Florida Postsecondary Education Readiness Test (PERT)</b>	<b>Standard Score</b>
Reading	106
Writing	103
Mathematics	114
<b>Next-Generation ACCUPLACER, The College Board (Interim Scores) Through July 2022</b>	
Quantitative Reasoning, Algebra, and Statistics (QAS)	242
Reading	245
Writing	245
<b>Next-Generation ACCUPLACER, The College Board Since August 2022</b>	
Quantitative Reasoning, Algebra, and Statistics (QAS)	261
Reading	256
Writing	253
<b>SAT, The College Board</b>	
Reading Test	24
Writing and Language Test	25
Math Test	24
<b>Digital SAT, The College Board Since June 2023</b>	
Reading and Writing Section	490
Math Section	480
<b>ACT with Writing or ACT, Inc.</b>	
Reading	19



11. Students must receive approval from their high school guidance counselor for registered courses.
12. If applicable, students must complete course registration forms (IRSC 68) with all appropriate signatures.
13. Students who are scheduled to graduate from high school prior to the completion of a Dual Enrollment course, are not eligible to participate in the Dual Enrollment program.
14. Students who have met high school graduation requirements or all requirements for an Associate's degree are no longer eligible to participate in the Dual Enrollment Program. Students who would like to further their education at IRSC may apply after their high school graduation.
15. Students must meet any additional eligibility criteria specified by the postsecondary institution in the Dual Enrollment Articulation Agreement.
16. Students may not have been recommended for expulsion or expelled from a secondary school where the student attends or attended. Students who are enrolled in dual enrollment course(s) prior to being recommended for expulsion or being expelled may be permitted to finish the course(s) that they are already enrolled in, but they may not be permitted to enroll in or register for the additional course(s).
17. IRSC and the TRUSTEES have the sole and absolute decision to permit or deny the enrollment of any student recommended in accordance with paragraph 14 above or who is not otherwise eligible for enrollment in Dual Enrollment. Further, IRSC or the TRUSTEES may require additional information from a student and/or the DISTRICT to assist in making any such determination.

**Course Lists and Credit:**

1. Any college credit course comprising 3

6. Approval of courses for Dual Enrollment does not guarantee applicability toward satisfaction of eligibility requirements for Florida Bright Futures scholarships. Students are responsible for checking with the Office of Student Financial Assistance for eligibility requirements.

**Notice to Participate:**

IRSC will notify students, parents, and school counselors of the opportunities to participate in DE by:

1. Providing information sessions each academic year.
2. Visiting each high school to provide information and support to high school counselors.
3. Coordinating efforts to answer questions, provide materials, and direct inquiries from students and parents interested in dual enrollment.
4. Sending students and/or parents a letter informing them of the options to participate in Dual Enrollment.
5. Hosting a middle and high school guidance counselor annual event to update and inform area counselors of Dual Enrollment opportunities for students as well as other opportunities at

- b. Students must be in 11th or 12th grade.
- c. Students must demonstrate college readiness on Common Placement Exams or Alternative Placement Exams as provided under SBE Rule 6A-10.0315.
- d. Students must have a minimum of a 3.0 unweighted GPA.
- e. Students must be on track to graduate from high school.
- f. Students must successfully complete a minimum of 30 credit hours each academic year.
- g. Students must enroll in a minimum of 12 college credit hours per semester.
- h. Students who fall below the full-time status are no longer part of the Early College Program but may be eligible to continue to participate in the Dual Enrollment Program.

**2. Dual Enrollment Success Academy (DESA) Program:** The Dual Enrollment Success Academy Program is for 12<sup>th</sup> grade students who have met specific eligibility requirements and are seeking college credits prior to graduation. Specific program tracks and courses with a higher likelihood for success are made available for (DESA) students. Dual Enrollment Success Academy enrollment processes are the same as those for Dual Enrollment with the following eligibility requirements.

Student Eligibility and Access:

- a. Students must be in 12th grade.
- b. Students must take an approved Common or Alternative Placement Test and scores must be submitted.
- c. Students may participate if they have a 3.0 unweighted GPA without the minimum placement scores.
- d. Students may participate with a minimum of a 2.5 unweighted GPA and has demonstrated college readiness via an approved Common or Alternative Placement Test in Reading.
- e. Students must be on track to graduate from high school.
- f. Students who fail or withdraw from a course will not be eligible to continue in the DESA program.
- g. No exceptions are allowed for this program.
- h. Students may participate in the following courses, not to exceed two courses within a semester and four courses in their senior year.





## **Exceptions**

- e. Provide Dual Enrollment students with the use of all of IRSC's academic support resources. Students are encouraged to utilize services such as Career & Transfer Services, Academic Support Centers, and Libraries. Students may also access the IRSC website for detailed information on these services.

- Electronic notification of student withdrawals and drops from IRSC Dual Enrollment classes.

## **Grades**

1. A Letter grade of a “D” may not always count as successful completion pursuant to state rule SBE Rule 6A-10.030 F.A.C.
2. All grades are calculated into students’ GPA and will appear on his/her college transcript.
3. All grades, including “W” for withdrawal, become part of the student’s permanent college transcript and may affect subsequent postsecondary admission and financial aid eligibility.
4. A letter grade of “I” for which coursework is not completed by the end of the following semester will be converted to an “F” or a “U” (Unsatisfactory), depending upon the grading method of the class. Courses evaluated for U graded credit will not convert to any other type of grade.
  - a. If a student receives an “I”, it is the sole responsibility of the student to satisfy the requirements for the course and notify the school when the final grade change posts.
  - b. An “I” must be reconciled before future Dual Enrollment eligibility is determined.
  - c. If the result of the “I” Incomplete is “U” Unsatisfactory, the student must follow the rule for “Unsuccessful attempts” in the Second and Third Course Attempts section.
5. Section 1007.271(21), F.S. requires school districts to “weigh Dual Enrollment courses the same as advanced placement, International Baccalaureate, and Advanced International Certificate of Education courses when grade point averages are calculated. Alternative grade calculation, weighting systems that discriminate against Dual Enrollment courses are prohibited.”
6. According to Section 1007.271 (21), F.S., students who are eligible for Dual Enrollment shall be permitted to enroll in Dual Enrollment courses conducted during school hours, after school hours, and during the summer.
7. Students who complete a three (3), four (4), or five (5) credit Dual Enrollment course at IRSC with a passing grade will earn at least one-half (1/2) credit in the designated subject towards the high school diploma unless credit is otherwise assigned by the DUAL ENROLLMENT EQUIVALENCY LIST.
8. Grades awarded by IRSC are not subject to change by the BOARD or its representatives, including a “W”. State BOARD Rule 6A-1.09941, F.A.C., *State Uniform Transfer of High School Credits*, establishes uniform procedures related to the high school’s acceptance of transfer credit for students in Florida’s public schools.

## **Second and Third Course Attempts**

1. Unsuccessful attempts and withdrawals
  - a. Students needing to attempt courses more than once will be required to meet with their IRSC assigned advisor prior to any re-enrollment.



- c. To participate and contribute to class discussions and activities to the best of his or her ability;
  - d. To make responsible use of all College facilities and equipment including electronic communications with faculty, staff, and other students;
  - e. To demonstrate respect towards faculty, staff, administrators, and other persons employed by the College;
  - f. To respect instructor grading policies and to adhere to the highest standards of academic honesty;
  - g. To acknowledge and comply with reasonable requests for student assistance or service by College personnel whenever possible;
  - h. To extend courtesy, integrity, and good citizenship to all individuals at the College;
  - i. To refrain from engaging in activities or conduct that might discredit or disrupt the College or its employees, students, and visitors.
5. Misconduct for which students are subject to discipline falls into the following categories:



12. All adjunct faculty teaching Dual Enrollment courses shall be provided with electronic access to the IRSC Adjunct Faculty Handbook and IR002 Tc 3.64 0 Tdcj0.0045

11. When a Dual Enrollment course is held on the high school campus



13. Students and parents shall sign an acknowledgment of the following college course-level expectations:

a. Students must register for courses by the deadline established by the Private School. Registration deadlines established by the Private School, however, cannot exceed the last date of registration allowed by IRSC. Private Schools without established deadlines shall use IRSC's established deadlines.

b. College course materials and class discussions may ref(f)-2 Td.89 0 Td(f)-2 T Tc 0 Tw p 0 T

This Agreement is subject to all pertinent state and federal laws and regulations of the Department of Education, State of Florida, Title VI and VII of the Civil Rights Act of 1964, and all regulations, rules, an

This agreement may be signed in separate parts.

**IN WITNESS WHEREOF**, the parties have caused this instrument to be signed in their respective names by their proper official, under these official seals, the day and year written below:

**THE DISTRICT BOARD OF TRUSTEES**  
**Indian River State College**

**TRINITY CHRISTIAN PRIVATE SCHOOL**

\_\_\_\_\_  
Anthony D. George Jr., Chair

\_\_\_\_\_  
Kathy Carnley, Administrator

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Attest: \_\_\_\_\_  
Timothy Moore, Ph.D., President